

## **Meeting with Mr. Rings 8/26/2020**

**Start time 9:30 AM**

### **Meeting Notes**

PSO Registration - Janelle strongly urges to go online to register for PSO. There will be paper copies at the orientation but unable to be there so you would have to mail payment and forms to her. Mr. Rings as well as Kerry and Denise can make sure payments are delivered as well as copies to Janelle but it is much easier to register online with PayPal. She will not be able to make pick ups for forms to the school like usual because of COVID so there could be delays in forms.

Mr. Rings –

Online only children at about 200. A lot more than anticipated. Still working on final numbers as they wait for some families to respond.

### **Procedures and Protocols**

Security vestibule being installed now. Main doors are not operational right now but it is being worked on. Please use the doors closest to Mill Rd. as main doors for right now. Main doors will be by the flag pole closest to auditorium. Once school starts for students and anyone needing to get in.

Front parking lot closest to Mill rd is where drop off will be now for bussing. For parent drop off there will not be traffic allowed to exit by Mill rd. Only for busses. Parents pull up along side of building but exit through Board of Ed drive. Staff will be out front for students to take temperatures while sitting in car. If above 100.0 they will not be allowed to come to school. They will try to make it as quick as possible as roughly 200 parents are anticipated to drop off in lieu of bus. Bus drop off students will have temps taken on bus.

End of day pick up will be done closest to the curb on the side of the building to avoid them crossing. Exit for busses by main traffic light. Please do not block bus traffic.

### **Masks**

All students required to wear a mask on bus and in building at all times! Bandanas and fleece masks are NOT allowed. They are worse than not wearing a mask at all per experts. Gators are fine. Any multi layer masks are preferred. Again MUST BE WORN ALL THE TIME. If you are unable to wear a mask you must have a doctors note and it must be brought in to school. Masks must cover nose and mouth all the way to the chin. If unable to wear a mask, face shields must be worn. If not able to comply with mask rule due to medical purposes than online learning may be a better option.

All music classes require masks at ALL TIMES. Please see band info with video for special masks to comply with instruments. Extra precautions are being taken due to all kids being together.

Phys Ed masks will be worn AT ALL TIMES even during activities. Teachers are modifying activities so that masks can still be worn as well as socially distanced. Possible shooting games in place of two on two. Will be utilizing outside more. No clothes will be changed during Phys Ed and no locker rooms being used. Mr. Rings has put an email in to Mrs. Magyar if you are considering of opting out of Phys Ed. Send an email if you have concerns to Mr. Rings. Alternative would be having a study hall.

PLEASE CHECK TEMPS BEFORE SCHOOL TO AVOID PROBLEMS ONCE AT SCHOOL. Any sickness symptoms shown please keep at home.

Start of school arrival students will be in the following with masks six feet apart:

8<sup>th</sup> grade back of auditorium

6-7 cafeteria

5<sup>th</sup> grade gymnasium

One way hallways will be difficult for 8<sup>th</sup> grade but other grades will have signs and areas to keep them one way traffic.

Asking all students to maintain distance when changing classes.

Lockers will be assigned to students if parents will need to special request one if they chose to not carry a book bag. Book bags will be allowed this year to hold items when going from class to class in lieu of lockers. Book bags can have wheels (no luggage, must be book bag size).

Planners handed out in homeroom for hybrid students. Orientation day they will be available for online academy students.

Students are allowed to take their mask off in lunch room only while eating lunch and socially distancing. After eating must put it back on.

Students encouraged to bring a water bottle. Water fountains are turned off. They do have refilling stations. Hydro flasks aren't encouraged. Plastic bottles aren't as loud when knocked off tables or fall to the floor. Please put names on bottles.

During EI period all grades will be able to go outside for a wellness break in front parking lot. It will not be a recess because sports gear aren't allowed. Take a break, stay six feet away, take masks off. You can also have teachers help you during this time if needed. This is opposite their lunch.

Cell phones if carried should be TURNED OFF in their book bag. Do not use it during the day unless permitted by teacher. Before or after school use is ok. No posting pictures/ social media use. Please encourage your children to abide by these rules and locked up in book bag since lockers are not being used.

Masks will be considered a dress code violation if not being worn under teacher instruction. Will get disciplined accordingly if refusal to comply with rules.

August 31<sup>st</sup> 6:30 until 7:15 pm 5<sup>th</sup> grade parent orientation. Only one parent permitted A-L. M-Z 7:30 pm until 8:15. Come through auditorium doors.

Starting September 1<sup>st</sup> Tues-Friday, students can come in to walk the halls and schedules. See specific times for grade and alphabet. Also it is picture day for these students in gym. Kids will come by themselves. Can order ahead of time online or at table in Cafeteria.

5<sup>th</sup> graders can pick up supplies at this time, year books from Highland elementary exiting 4<sup>th</sup> graders will have them available. Chippewa and Hilton year books not available yet.

### Schedules

Still working through schedules.

Online learning –

Putting schedule together now. 90% online classes are being taught by BBH staff members with exceptions to a few classes, algebra and Spanish etc. These will be taught by a HS teacher or third party. Only about 13 kids taking algebra and 20 taking Spanish.

Other online classes being taught by teachers in building. Teachers will be teaching from their classrooms with no one else in the room. They will have one teacher assigned to online learning academy only for the 48 minute period.

The student day for online and hybrid, 8:10 am until 3:05. They will be expected to be in classrooms whether online or in class. Follow lunch schedule, breaks, etc. Will be watching and communicating with your teachers at required schedule time. You will follow your schedules for online academy as if you were in school. Some enriched LA or geometry will be live streaming joining classes in school. These are exceptions because of having small groups of kids not large enough to have an entire class to themselves.

Attendance will be taken everyday in every class whether home or in school. If for some reason they are unable to go online because of being sick even if home you will need to call them off sick if unable to log in for class.

Hoping music teachers will be able to provide some type of learning for kids to participate even if at home. Technics, books to follow, etc. Other classes such as Phys Ed will have online options available as well.

### HYBRID

Kids will be listening to teachers live streaming when they are at home during their scheduled time. Intervention will be available.

Almost 80 more kids in A-L than M-Z. Very hard to change days with a higher volume if you need to. Probably say no if you need to go from M-Z to A-L. Too many kids in that group. Possible to switch to

M-Z if you are in A-L because of less kids. If needed they may switch by grade level to make accommodations work. Working through this now since they have a closer look on numbers.

On Wednesdays, your schedule may look different. Working with teachers now. Will need to still make contact with their teachers but it may look a little different. You are expected to still be doing work on this day. More information to come as it is being finalized.

### SCHEDULES

Schedules will be posted hopefully by today or tomorrow but Monday latest. This will be in Progress Book so kids can bring into orientation. If this doesn't work, hard copies will be available at orientation. Large constant contact coming out this week with information on Progress Book. Today and tomorrow counselors are going through looking at schedules and working through conflicts. Temporary schedules are probably 80% wrong because so much has changed. Please disregard or throw away.

### QUESTIONS FORM MEETING

7:20 is the earliest you can drop your kids off in the morning. Temp checks will begin and you will have to sit at designated areas until first bell rings.

Monday & Tuesday roughly 470 kids, Thursday & Friday 360. Trying to balance some of this out now. If you have a split home with different names, please email Mr. Rings to try and get them on the same day.

Online learning academy kids will have live interactions via zoom, google meets, etc whatever teacher decides to do. They will have a dedicated teacher during these class periods with the proper interactions.

Books anticipated for sixth grade are mostly online. Reading books might not be online but there will be a digital library kids can get books.

Supply list for online learning will use the same supplies as hybrid. When school comes back you will need all the same supplies so please buy what is on your supply list even if you are online only. Hope is if everyone comes back in January teachers will remain the same.

Immunization schedules and papers will be turned in on orientation day to the nurse. Meds, prescriptions, forms hand in from parents only.

IEP specialists will be working with kids as needed whether in school or online. A little harder to do online but they are working on options. Possibly come in on Wednesdays for IEP related speech etc.

Online accelerated kids will be with teacher online as if at school via live stream.

First week of school will have a form with the google classrooms available so you can see what google classrooms to join for students on the first week of school.

If you are an online learning academy, it is up to the individual teacher if you stay online for all 48 minutes. May come in and out as needed. Not healthy to be on all the time but times may require some days on for 48 minutes other just as needed.

Cameras will be in the classrooms for livestreaming in so kids at home can watch. Google is where you can get all assignments even if tech fails please still go to Google classroom for all instructions and assignments posted.

You do not need to call in attendance if online students have a doctor appointment. Only if they are missing from homeroom. Just email teacher and tell them they will view class later.

5<sup>th</sup> grade online class size anywhere from 16 kids to 26.

7<sup>th</sup> graders bring immunization forms and schedules to orientation. Other grades just schedules. No supplies.

Chromebook cases will be available at orientation.

WEDNESDAY IS NOT AN OFF DAY

Only school Chromebooks are for school. Please no personal laptops.

On your remote days with Hybrid schedule, if you have questions on work or assignments, please email or ask during livestream in comments section.

No alcohol based hand sanitizers in the school.

Online kids even if not hybrid should come in for orientation to get pictures taken can also get your planner. Only expecting 150 at a time. If worried, email Mr. Rings and a separate door can be utilized or a different time can be worked out.

Science Olympiad and other activities are not being held especially Washington DC. Will take a look at resuming these in January. Some activities don't have online options. Model UN does have an online option so that will be available.

Different mechanisms will be used for kids to ask questions during online classes.

The only grade level that may have one teacher for four different subjects is fifth grade. Plan to have 3 weeks of science, 3 weeks of Social studies. Concentrate one subject at a time.

You can send your kids in with hand sanitizer if you wish. Only make sure they use it for them. Each class will have hand sanitizer and when you enter and exit you will be required to put it on.

We are using google classrooms only this year. So many changes this year so the teacher focus will be on what they know in place of Blackboard.

Buildings will be cleaned every night. Only difference is on Wednesday they will clean during the day or wipe windows a few extra cleanings.

Schedules will show what teachers they will have even for online academy. Emails will be sent out from teachers assigned.

Fifth graders should be bringing their Chromebooks every day to and from school.

Fifth graders will not have a Chromebook case. Sixth graders will get one this year.

Open house this year will not be in person and will be online only.

Teachers will clean desks in between class periods with a safe cleaner, non-alcohol based.

\$30 Chromebook insurance, deductible \$25.

Fifth graders will leave supplies in teacher homeroom. Whoever they have for first period will be their homeroom teacher.

If school finds out someone tests positive for COVID they will be notifying. Cuyahoga County has changed how they do contact tracing. School is looking into changes on reporting and quarantining and will figure out protocols according to what is needed. School could do contact tracing as well. Working through everything now.

Some classes may be larger with 28-29 but that's for entire group counting all alphabet. In class hope is to only have 10-15 on any given day when in the building.

Letter grades will be assigned.

Temperatures will be taken getting off the bus rather than on because if kids are alone without parents, they do not know they can get home safely. At least if they are on the bus you know they are safe, and parents can be properly notified. Not a better solution to ensure kids safety.

If a student walks to school their temp will be taken as if they are a car rider.

Coats and instruments can be taken to and from classes or in book bag but for months coats shouldn't be an issue. Trying to slim down class supplies so not a lot to carry.

Fifth graders will not be getting Chromebook cases. A lot of things are on back order so be sure to be extra careful on transporting. Some teachers may tell kids to leave in desk and not come home but up to teacher and will be discussed by teacher.

Some electives are available to online learning academy. Some is very difficult to offer. Google classroom teacher will be available for reading, PE, computer, health (7<sup>th</sup>), world languages (8<sup>th</sup>), band, choir, orchestra as much as possible.

HUDDLE is still available. Only for 8<sup>th</sup> graders. Email for application.

About 40% of kids scheduled to ride the bus. Only allowed two kids per seat. Making sure siblings sit together.

Email counselor with any schedule concerns.

Homework will probably be the same as it always has been. Assignments will be given, and work not completed in class will need to be done as usual at home. Things may change a little but projects etc will still be given.

Fifth grade band instruments will not be shared this year. Constant contact will be sent out with details. Mrs. Astey will have info coming out soon. On PSO page now and also on band website or click on Mrs. Astey or Mr. Hannah page. No instruments are available school owned. They used to share and this is not an option this year. Instrument demo days were available in the past to try which instrument they liked but unfortunately, they can't do it this year. Music stores are also not doing demo days. Please see online demos for explanation on instruments. If you buy an instrument and don't end up liking it,

instrument stores will not charge additional fees to swap them out. Online academy students can still join band when you return to in school learning. Until you come back to school you may look into private lessons but highly recommend to not start on own until back at school.

If you have an instrument from last year and aren't using it anymore or are online learning, you can bring it back in at orientation day.

5<sup>th</sup> graders are able to eat in the cafeteria this year because of low numbers. They will be on one side and sixth graders will be at another side. Students will not be able to pick up food in the food line anymore. Cafeteria workers will need to ask them, pick it up for them and place in a bag. They will need to keep their masks on and go back to their seat to take it off.

Online academy or at home hybrid requires no cell phone use, must show yourself and act as if you are at school, dressed and ready for school. Proper attire, must wear shirt during zoom meetings etc.

Bus schedules will be available roughly a week before school. During orientation they should be posted on cafeteria windows.

PSO meetings will be held this year both online and possibly live.

Look for constant contact message coming soon with all this info.